



Responsibilities and Job Description for NAMI Kansas Board Members

Each member of the board is called upon to fulfill the following roles and responsibilities:

1. Understand and support the NAMI Kansas mission.
2. Assure that NAMI Kansas programs are consistent with the organization's mission and that programs are monitored to ensure their quality and cost effectiveness.
3. Support NAMI Kansas financially relative to one's personal ability.
4. Actively solicit others in the community to financially support the organization.
5. Identify and open doors to new prospects for financial support.
6. Model the behavior desired in others in the organization with regard to public conduct and active participation.
7. Actively participate in a mentoring and educating new Board members regarding the mission and strategic plan of NAMI Kansas.
8. Actively participate on at least one standing committee and be willing to take on special assignments.
9. Attend all Board and committee meetings, and actively participate in as many NAMI Kansas-sponsored functions as possible. Unexcused absences of more than two Board meetings in a calendar year are grounds for potential dismissal from the Board. Any action of dismissal shall be taken up by the full Board with input from the respective Board member prior to action.
10. Attend the NAMI Kansas State Conference each year and aspire to attend the NAMI National Convention at least once subject to the availability of resources.
11. Remain up-to-date on developments in the mental health field and on community, legislative and/or governmental developments that may affect NAMI Kansas or its members. Share this information with all other members of the Board and the Executive Director.
12. Take responsibility for getting to know and build working relationships within the organization and among members.
13. Be familiar and comply with NAMI Kansas' confidentiality and conflict of interest policies.
14. Assist the Board in carrying out its fiduciary responsibilities.
15. Participate in the Board's annual self-evaluation and strategic planning process.
16. Support decisions of the Board, regardless of personal desires and/or opinions. Board members have no authority to make official policy statements on behalf of NAMI Kansas, separate from actions taken by the Board reflecting the Board's policy positions.